

# CWEP BOARD MEETING MINUTES

December 17, 2020

The Carthage Water & Electric Plant Board met in regular session December 17, 2020, 4:00 p.m. at the CWEP Office, 627 W Centennial, Carthage, MO.

**Board:**

- G. Stephen Beimdiek- President
- Danny Lambeth -Vice President
- Ron Ross -Secretary
- Alan Snow -Liaison

- Brian Schmidt - Member
- Pat Goff – Member
- Neel Baucom - Member

**Staff:**

- Chuck Bryant-General Manager
- Cassandra Ludwig-General Counsel
- Jason Peterson-Director IT & Broadband
- Megan Stump- Executive Assistant
- Meagan Milliken-Customer Relations Mgr.

- Jason Choate-Director of Water Services
- Kelli Nugent/CFO
- Kevin Emery-Director of Power Services
- Stephanie Howard-Director of Business & ED

Vice President Lambeth called the meeting to order at 4:00 p.m.

**ADDITIONS/CHANGES TO THE AGENDA:** None.

**APPROVAL OF MINUTES:**

A motion by Baucom and seconded by Schmidt to approve the minutes of the regular meeting of November 16, 2020 as presented, passed unanimously.

**APPROVAL OF DISBURSEMENTS:**

A motion by Baucom and seconded by Goff to approve disbursements for November in the amount of \$4,983,632.14, passed unanimously.

**FINANCIAL STATEMENT:**

General Manager Bryant presented the financials for November noting that the income and revenues for the company exceeded budget and prior year for the month. Expenses were lower than both budget and prior year for the month. He noted that power and water loss percentages for the month were .42% and -2.75%, respectively.

A motion by Schmidt and seconded by Baucom to approve November financials passed unanimously.

**COMMITTEE REPORTS:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**CONSIDERATION FOR APPROVAL OF CHANGES TO LOCAL LIMITS IN THE PRETREATMENT ORDINANCE AND INDUSTRIAL SURCHARGE RATES**

General Manager Bryant presented the changes to local limits in the pretreatment ordinance and industrial surcharge rates. He explained to the Board the process and reasoning for the changes.

A motion by Ross and seconded by Baucom to approve these rate changes and send on to the city council, passed unanimously.

**CONSIDERATION OF BIDS FOR AERIAL FIBER CONSTRUCTION SERVICES**

General Manager Bryant reported two proposals were received from established contracting firms for the CWEP aerial fiber construction services project. After a thorough assessment, it was determined that ADB Companies, Inc. provided the lowest proposal and demonstrated strong qualifications within their proposal.

The CWEP fiber team and Communications Department would like to designate ADB Companies, Inc. as the initial primary contractor for the aerial fiber construction services project and to receive all the work if timelines and quality requirements are met. It is also recommended that BBC Electrical Services, Inc. be awarded designation as an additional pre-approved contractor if the CWEP Communications Department deems it necessary to supplement or replace the primary contractor.

GM Bryant recommends that ADB Companies, Inc. be awarded as the primary aerial fiber contractor and that BBC Electrical Services, Inc. be approved as a supplemental contractor.

A motion by Goff and seconded by Schmidt to award ADB Companies, Inc as the primary aerial fiber contractor and BBC Electrical Services, Inc as a supplemental contractor, passed unanimously.

**STAFF REPORTS:**

General Manager Bryant acknowledged staff is still doing a great job at managing COVID and keeping numbers low. He reported Clint Myers just started as the new electrician, he comes to CWEP with lots of experience and we are very excited to have him join the company. Bryant reported there is a job opening for a Field Service Representative that staff have currently been interviewing for. Bryant announced the AMI project is underway, meters should be arriving in

February, maybe March. GM Bryant commended the employees and families of CWEP, explaining he hears good things about the people that work for CWEP and it's not just one department, it's across the board. He noted CWEP is a great company with good employees and good people, he thanked the Spouse's and families at home for their support.

Customer Relations Manager Milliken reported she has been working on wrapping and distributing gifts with the help of Executive Assistant Stump. She noted Merry and Bright Futures was a big success this year with over \$850.00 donated as well as several different varieties of clothing.

General Counsel Ludwig gave a legislative update.

Director of Power Services Emery announced the switching to Tyr Energy for CWEP's energy management services is going well.

Director of Water Services Choate announced the Sodium Hypochlorite Conversion went well.

Director IT and Broadband Peterson reported CWEP hit a milestone with the AMI project, hardware and the first AMI meter was installed. He noted the underground Fiber contractors, LanTel, are doing a good job and moving quickly.

**BOARD MEMBER COMMENTS:**

President Beimdiek noted how proud he was of CWEP and wished everybody a Happy Holidays.

Secretary Ross thanked CWEP for the gifts and wished everybody a Merry Christmas.

City Liaison Snow expressed his appreciation to CWEP for all they do for the city.

Board Member Goff thanked CWEP for the ham delivery and stated he is a happy new ecarthage customer.

Board Member Baucom expressed his gratitude for the company and being on the Board, he noted he hears nothing but praise from the public about CWEP.

At 4:53 p.m. the meeting adjourned.

---

President – Steve Beimdiek

---

Secretary – Ron Ross