

CWEP BOARD MEETING MINUTES

July 22, 2021

The Carthage Water & Electric Plant Board met in regular session July 22, 2021, 4:00 p.m. at the CWEP Office, 627 W Centennial, Carthage, MO.

Board:

G. Stephen Beimdiek- President
 Danny Lambeth -Vice President
 Ron Ross -Secretary
 Alan Snow -Liaison

Brian Schmidt - Member
 Pat Goff – Member
 Darren Collier - Member

Staff:

Chuck Bryant-General Manager
 Cassandra Ludwig-General Counsel
 Jason Peterson-Director IT & Broadband
 Megan Stump- Executive Assistant
 Meagan Milliken-Customer Relations Mgr.

Jason Choate-Director of Water Services
 Kelli Nugent/CFO
 Kevin Emery-Director of Power Services
 Stephanie Howard-Director of Business & ED

President Beimdiek called the meeting to order at 4:01 p.m.

ADDITIONS/CHANGES TO THE AGENDA: None

APPROVAL OF MINUTES:

A motion by Lambeth and seconded by Schmidt to approve the minutes of the regular meeting of May 27, 2021, as presented, passed unanimously.

APPROVAL OF DISBURSEMENTS:

A motion by Goff and seconded by Collier to approve disbursements for May in the amount of \$6,247,834.01, passed unanimously.

FINANCIAL STATEMENT:

CFO Nugent presented the financials for May noting that the net income for the company exceeded budget for the month and year to date by \$613,547 and \$5,970,809 respectively. Operating revenues for the company exceeded budget and prior year for the month and year to date. Expenses were lower than budget for the month and year to date primarily due to the electric department's credit received for revenues collected as part of Winter Storm Uri. She reported that power and water loss percentages for the month were 10.58% and 18.90%, respectively. The year to date are 1.92% and 8.06% for power and water, respectively.

A motion by Lambeth and seconded by Schmidt to approve May financials passed unanimously.

COMMITTEE REPORTS: None.

CITIZENS PARTICIPATION PERIOD: None.

OLD BUSINESS: None.

NEW BUSINESS:

RECOMMENDATION FOR THE PURCHASE OF WATER TREATMENT CHEMICALS

General Manager Bryant noted a formal bid was issued for water treatment chemicals and CWEP requested a delivered cost for each chemical for a three-year agreement. He noted Tanner Industries, Inc. provided pricing for three-years for bulk anhydrous ammonia. U.S. Lime Co. Provided pricing for three-years bulk quicklime. Univar Solutions USA, Inc. provided pricing for one-year on both bulk and drums of hydrofluosilicic acid and then review at the second and third-year renewals due to the increasing costs of chemicals.

GM Bryant recommends after a thorough assessment of the bids to award the chemical products to Tanner Industries, Inc., U.S. Lime Co., and Univar Solutions USA, Inc.

A motion by Lambeth and seconded by Collier to award the chemical products to Tanner Industries, Inc., U.S. Lime Co., and Univar Solutions USA, Inc., passed unanimously.

RECOMMENDATION FOR THE INSTALLATION SERVICES OF AN ACCESS CONTROL PLATFORM SYSTEM

General Manager Bryant reported a formal request was issued seeking qualified contractors to provide installation services of additional access control points to the current security operating platform system at multiple CWEP locations. He noted a pre-proposal site tour took place with three potential respondents attending. Of those that attended, CWEP received proposals for C&C Group in the amount of \$40,420.00, and from NetWatch, Inc. in the amount of \$54,173.38.

After a thorough evaluation of the proposals, the CWEP Communications Department believes C&C Group will provide quality work and meet all expectation for the installation services while offering the lowest cost for the project.

A motion by Goff and seconded by Schmidt to award this project to C&C Group in the amount of \$40,420.00, passed unanimously.

APPROVAL OF THE ECONOMIC DEVELOPMENT STRATEGIC PLAN PROPOSAL

General Manager Bryant introduced the Economic Development Strategic Plan proposal to the Board, he explained the project approach, timeline, scope of work and expense expected for this proposal.

A motion by Goff and seconded by Lambeth to approve moving forward with the economic development strategic plan proposal, passed unanimously.

CENTRAL PARK LIGHTS DISCUSSION

General Manager Bryant presented the Central Park lighting project to the Board, he explained this project would be a great way to give back to the community. This project will include wrapping every tree in the park with lights and planting four new trees around the swimming pool area, it would kick off to the public at the end of November to the beginning of January. GM Bryant gave visuals of the ideas for the project and explained this project would be a magnet for people to come to the City of Carthage.

A motion by Schmidt and seconded by Collier to approve this Central Park lighting project, passed unanimously.

STAFF REPORTS:

General Manager Bryant gave an update on materials and lead times and commended staff for working overtime making sure materials were being received in a decent time period. He reported the installation of AMI meters start on Monday. Bryant announced he attended the APPA Annual Conference. He noted there will be a meeting with Sikeston next month, pushing the Board meeting back a week to August 26th.

CFO Nugent reported her, and her staff are finishing up on year end.

BOARD MEMBER COMMENTS:

City Liaison Snow noted there will be a city use tax on the ballot.

At 5:26 p.m. a motion by Lambeth and seconded by Goff to close a portion of the meeting into closed session pursuant to Section 610.021(3) of the Sunshine Law, passed unanimously via a roll call vote.

At 6:00 p.m. the meeting reconvened in open session. A motion by Schmidt and seconded by Collier to amend the contract of General Manager Bryant, passed unanimously.

At 6:34 p.m. a motion by Goff and seconded by Lambeth to adjourn the meeting, passed unanimously.

President – Steve Beimdiek

Secretary – Ron Ross