

CWEP BOARD MEETING MINUTES

April 21, 2022

The Carthage Water & Electric Plant Board met in regular session April 21, 2022, 1:00 p.m. at the CWEP Office, 627 W Centennial, Carthage, MO.

Board:

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| <input checked="" type="checkbox"/> G. Stephen Beimdiek- President | <input checked="" type="checkbox"/> Brian Schmidt - Member |
| <input checked="" type="checkbox"/> Danny Lambeth -Vice President | <input checked="" type="checkbox"/> Pat Goff – Member |
| <input checked="" type="checkbox"/> Ron Ross -Secretary | <input checked="" type="checkbox"/> Darren Collier - Member |
| <input type="checkbox"/> Alan Snow -Liaison | |

Staff:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Chuck Bryant-General Manager | <input checked="" type="checkbox"/> Jason Choate-Director of Water Services |
| <input checked="" type="checkbox"/> Cassandra Ludwig-General Counsel | <input checked="" type="checkbox"/> Kelli Nugent/CFO |
| <input checked="" type="checkbox"/> Jason Peterson-Director IT & Broadband | <input checked="" type="checkbox"/> Kevin Emery-Director of Power Services |
| <input checked="" type="checkbox"/> Megan Stump- Executive Assistant | <input checked="" type="checkbox"/> Stephanie Howard-Director of Business & ED |

President Beimdiek called the meeting to order at 1:08 p.m.

ADDITIONS/CHANGES TO THE AGENDA:

General Manager Bryant welcomed President/CEO of Carthage Chamber of Commerce, Julie Reams, to the meeting. Reams introduced herself to the Board and gave some of her background experience. Julie noted her vision for the Carthage Chamber and what her plan is moving forward.

APPROVAL OF MINUTES:

A motion by Collier and seconded by Goff to approve the minutes of the regular meeting of March 17, 2022, as presented, passed unanimously.

APPROVAL OF DISBURSEMENTS:

A motion by Beimdiek and seconded by Ross to approve disbursements for March in the amount of \$4,693,394.44, passed unanimously.

FINANCIAL STATEMENT:

CFO Nugent presented the financials for March, she noted consolidated operating revenues are slightly below budget. She reported power costs, tree trimming, a water leak detection survey, and a new IT helpdesk employee have all contributed to higher expenses for the month. Year to date, all departments are ahead on net income.

A motion by Collier and seconded by Schmidt to approve March financials passed unanimously.

COMMITTEE REPORTS: None.

CITIZENS PARTICIPATION PERIOD: None.

OLD BUSINESS: None.

NEW BUSINESS:

CONSIDERATION OF BIDS FOR A SCADA REMOTE TERMINAL UNIT UPGRADE

General Manager Bryant noted a formal proposal solicitation was issued by Allgeier, Martin and Associates, Inc., an engineering consulting firm, for a SCADA remote terminal unit (RTU) upgrade project for CWEP. Only one proposal was submitted for the project. BBC Electrical Services Inc. provided a proposal in the amount of \$412,310.80.

GM Bryant reported after evaluation of the proposal, Nathan Arnold, Project Engineer with Allgeier, Martin and Associates, Inc., has recommended the acceptance of BBC Electrical Services' proposal by CWEP in the amount of \$412,310.80.

A motion by Beimdiek and seconded by Ross to award this project to BBC Electrical Services in the amount of \$412,310.80, passed unanimously.

CONSIDERATION OF FISCAL YEAR 2022-2023 BUDGET

General Manager Bryant and staff presented a budget draft for fiscal year 2022-2023. Board members discussed rates, wage adjustments, procurement issues, ongoing infrastructure needs, major items including revenues, operating expenses, capital expenditures and cash reserve projections.

A motion by Ross and seconded by Goff to approve the proposed CWEP Fiscal Year 2022-2023 budget for presentation to the Carthage City Council, passed unanimously.

STAFF REPORTS:

General Manager Bryant commended staff for all their hard work during the budget process. He noted directors do a great job of educating their staff to understand the budget process and he is very proud. He reported the electric department held an Electric safety training and it was well received by all law enforcement, firefighters, and city workers.

CFO Nugent expressed her appreciation to all directors and staff on their hard work and cooperation during budget. Nugent commended Accountant Mary Gray for all her help with the budget process. CFO Nugent announced Curtis Maxwell's retirement and noted a resolution will be presented at the next board meeting for him.

General Counsel/Director of Customer Relations Ludwig announced Meagan Milliken had her baby! She noted Executive Assistant Megan Stump has been covering while she has been away and has done a great job. Ludwig reported Drinking Water Week is coming up which will include Water Treatment Facility Tours.

Director of Business & ED Howard reported Missouri Partnership is still touting Carthage, MO as a big win during the pandemic with being able to land Belleville Boot Company to the empty building left by Justin Boot.

BOARD MEMBER COMMENTS:

Board Member Collier expressed his appreciation for everyone's hard work going into budget.

At 4:57 p.m. the meeting adjourned.

President – Steve Beimdiek

Secretary – Ron Ross