

CWEP BOARD MEETING MINUTES

October 20, 2022

The Carthage Water & Electric Plant Board met in regular session October 20, 2022, 4:00 p.m. at the CWEP Office, 627 W Centennial, Carthage, MO.

Board:

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| <input checked="" type="checkbox"/> Danny Lambeth- President | <input checked="" type="checkbox"/> Brian Schmidt - Member |
| <input type="checkbox"/> Ron Ross- Vice President | <input checked="" type="checkbox"/> Pat Goff – Member |
| <input checked="" type="checkbox"/> Darren Collier -Secretary | <input checked="" type="checkbox"/> G. Stephen Beimdiek- Member |
| <input type="checkbox"/> Alan Snow -Liaison | |

Staff:

- | | |
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| <input checked="" type="checkbox"/> Chuck Bryant-General Manager | <input checked="" type="checkbox"/> Jason Choate-Director of Water Services |
| <input checked="" type="checkbox"/> Cassandra Ludwig-General Counsel | <input checked="" type="checkbox"/> Kelli Nugent/CFO |
| <input checked="" type="checkbox"/> Jason Peterson-Director of IT & Broadband | <input checked="" type="checkbox"/> Kevin Emery-Director of Power Services |
| <input checked="" type="checkbox"/> Megan Kirby- Executive Assistant | <input checked="" type="checkbox"/> Stephanie Howard-Director of Business & ED |

President Lambeth called the meeting to order at 4:00 p.m.

APPROVAL OF MINUTES:

A motion by Collier and seconded by Beimdiek to approve the minutes of the regular meeting of September 15, 2022, as presented, passed unanimously.

APPROVAL OF DISBURSEMENTS:

A motion by Goff and seconded by Schmidt to approve disbursements for September in the amount of \$5,858,568.71, passed unanimously.

FINANCIAL STATEMENT:

CFO Nugent presented the financials for September; she noted revenues exceeded budgets for all departments. A contributing factor was the higher temperatures. She reported operating expenses for Water, Wastewater, and Communication came in under budget. Nugent noted operating expenses for Electric came in higher than budget once again, primarily due to increased purchase power costs, and natural gas prices.

A motion by Schmidt and seconded by Beimdiek to approve September financials passed unanimously.

ADDITIONS/CHANGES TO THE AGENDA: None.

COMMITTEE REPORTS: None.

CITIZENS PARTICIPATION PERIOD: None.

OLD BUSINESS: None.

NEW BUSINESS:

CONSIDERATION OF FY 2022-23-02 RESOLUTION RECOGNIZING OUR LINEMEN FOR MUTUAL AID WORK ASSISTANCE IN ORLANDO, FL

General Manager Bryant acknowledged the mutual aid work of our linemen, Derek Crowe, Jeff Moore, Justin Ralston, Chance Adams, Chris Perry, and Jake Brunnert noting that they exhibited exemplary behavior in representing Carthage Water and Electric Plant and the citizens of the Carthage community. The Linemen reported on their experience and what they had learned while helping the community of Orlando, FL after Hurricane Ian crossed through the area and caused severe damage to the electrical system.

A motion was made by Goff and seconded by Collier to approve the resolution recognizing our linemen for mutual aid work assistance in Orlando, Florida, passed unanimously.

CONSIDERATION OF BIDS FOR SUBSTATION 1 CONTROL BUILDING

General Manger Bryant announced a formal request was issued seeking qualified vendors to supply a new control building for the upgrade at substation 1. Proposals were received from Modular Connections, LLC in the amount of \$203,402.00, and from VFP, Inc. for \$269,978.00.

GM Bryant recommends awarding Modular Connections, LLC with the project as the apparent lowest bidder in the amount of \$203,402.00.

A motion by Goff and seconded by Collier to award the Substation 1 Control Building project to Modular Connections in the amount of \$203,402.00, passed unanimously.

CONSIDERATION OF BIDS FOR SUBSTATION 1 GALVANIZED STEEL STRUCTURES

General Manager Bryant noted a formal request was issued seeking qualified vendors to supply new galvanized steel structure for the upgrade at Substation 1. Proposals were received from several businesses.

After a thorough assessment, GM Bryant recommends awarding Whitlow Electric Service Co. Inc. with this project as they met all specifications and requirements and offered the lowest project cost in the amount of \$64,357.26.

A motion by Collier and seconded by Schmidt to award the Substation 1 galvanized steel structures project to Whitlow Electric Service Co. Inc. in the amount of \$64,357.26, passed unanimously.

CONSIDERATION OF BIDS FOR SUBSTATION 1 AND 2 15KV VACUUM CIRCUIT BREAKERS

General Manager Bryant reported a formal request was issued seeking qualified vendors to supply new 15kV vacuum circuit breakers for the upgrade at substations 1 and 2. Proposals were received from Mitsubishi Electric Power Products, Inc., Meyer Controlled Power, LLC, and Siemens Energy, Inc.

After a thorough assessment, GM Bryant recommends awarding this project to Mitsubishi Electric Power Products, Inc. as they met all specifications and requirements and offered the lowest project cost.

A motion by Goff and seconded by Beimdiek to award the Substation 1 and 2 15kV vacuum circuit breakers project to Mitsubishi Electric Power Products, Inc. in the amount of \$398,308.00, passed unanimously.

STAFF REPORTS:

General Manager Bryant announced Sparkle in the Park preparation is in full swing. He noted Public Power Week was a success, all the events were well attended, and the Power plant tours had the largest attendance there has ever been.

General Counsel & Director of Customer Relations Ludwig announced the Customer Satisfaction Survey will be released in November.

Director of IT and Broadband Peterson gave an update on the fiber project.

Director of Business and Economic Development Howard gave an Industrial update.

BOARD MEMBER COMMENTS:

At 4:51 p.m. the meeting adjourned.

President – Danny Lambeth

Secretary – Darren Collier