

CWEP BOARD MEETING MINUTES

July 16, 2020

The Carthage Water & Electric Plant Board met in regular session July 16, 2020, 4:00 p.m. at the CWEP Office, 627 W Centennial, Carthage, MO.

Board:

- G. Stephen Beimdiek- President
- Danny Lambeth -Vice President
- Ron Ross -Secretary
- Alan Snow -Liaison

- Brian Schmidt - Member
- Pat Goff – Member
- Neel Baucom - Member

Staff:

- Chuck Bryant-General Manager
- Cassandra Ludwig-General Counsel
- Jason Peterson-Director IT & Broadband
- Megan Stump- Executive Assistant
- Meagan Milliken-Customer Relations Mgr.

- Jason Choate-Director of Water Services
- Kelli Nugent/CFO
- Kevin Emery-Director of Power Services
- Stephanie Howard-Director of Business & ED

President Beimdiek called the meeting to order at 4:00 p.m.

ADDITIONS/CHANGES TO THE AGENDA: None.

APPROVAL OF MINUTES:

A motion by Baucom and seconded by Schmidt to approve the minutes of the regular meeting of June 25, 2020 as presented passed unanimously.

APPROVAL OF DISBURSEMENTS:

A motion by Schmidt and seconded by Baucom to approve disbursements for June in the amount of \$3,246,785.24 passed unanimously.

COMMITTEE REPORTS: None.

CITIZEN’S PARTICIPATION PERIOD: None.

OLD BUSINESS: None.

NEW BUSINESS:

CONSIDERATION OF THE PURCHASE OF AN ARTICULATING TELESCOPIC AERIAL BUCKET TRUCK

General Manager Bryant recommends proceeding with the purchase of a new articulating telescopic aerial device bucket truck, which was budgeting for the new fiscal year. Bryant noted this is a two-man bucket truck with an extended telescopic boom of nearly 55 feet. He added this truck meets CWEP's specifications and will be purchased from Altec Industries, Inc in the amount of \$225,449.00.

A motion by Ross and seconded by Goff to proceed with the purchase of a new articulating telescopic aerial device bucket truck in the amount of \$225,449.00, passed unanimously.

CONSIDERATION OF THE PURCHASE OF A BORING RIG AND TRAILER

General Manager Bryant reported a request to purchase a new horizontal directional boring rig and trailer was submitted. This unit and trailer will include all requirements of CWEP and is expected to provide superior performance in projects. CWEP will be able to make this purchase through Vermeer Corporation under a cooperative contract agreement that has been competitively bid.

GM Bryant recommends proceeding with the purchase of the directional boring rig and trailer in the amount of \$221,232.96.

A motion by Schmidt and seconded by Baucom to proceed with the purchase of the directional boring rig and trailer in the amount of \$221,232.96, passed unanimously.

CONSIDERATION OF THE PURCHASE OF A PAYMENT KIOSK

General Manager Bryant announced CWEP seeks to purchase an outdoor payment kiosk machine. Throughout the process of assembling information, researching machine options, and working with CWEP's current software provider, it has been determined that the machine, software, integration, and set-up can be purchased in one transaction from the payment software vendor, Central Service Association (CSA).

GM Bryant recommends proceeding with the purchase of the payment kiosk, installation, and payment portal set-up with CSA in the amount of \$29,188.00.

A motion by Goff and seconded by Ross to purchase the payment kiosk, installation, and payment portal set up with CSA in the amount of \$29,188.00, passed unanimously.

STAFF REPORTS:

General Manager Bryant gave an update on capacity factors for Sikeston and Plum Point. Bryant noted staff is working with Anixter and Itron on finalizing the contract for the AMI project. He reported the wastewater collections department have enrolled in a voluntary sampling process for COVID-19 studies in wastewater through DNR. They have begun collecting samples and will send them to DNR along with many other systems in Missouri for research into the virus. GM Bryant noted fiber crews will be working on a large-scale expansion to include a new route to a proposed roundabout at Fairview and Garrison. This Build will be done in 3 phases and will add 437 homes passed. Bryant reported he received a phone call from a very pleased customer who was very happy with our service and employees. The customer noted Derek Crowe, Electric Distribution System Manager, and Andrew Moore, Communications Field Technician, as being employees, she found to be exceptional to work with.

BOARD MEMBER COMMENTS:

At 4:57 p.m. the meeting adjourned.

President – Steve Beimdiek

Secretary – Ron Ross