

CWEP BOARD MEETING MINUTES

April 16, 2020

The Carthage Water & Electric Plant Board met in regular session April 16, 2020, 4:00 p.m. at the CWEP Office, 627 W Centennial, Carthage, MO.

Board:

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| <input checked="" type="checkbox"/> Neel Baucom- President | <input checked="" type="checkbox"/> Brian Schmidt - Member |
| <input checked="" type="checkbox"/> Danny Lambeth -Vice President | <input checked="" type="checkbox"/> Ron Ross – Member |
| <input checked="" type="checkbox"/> G. Stephen Beimdiek -Secretary | <input checked="" type="checkbox"/> Pat Goff - Member |
| <input checked="" type="checkbox"/> Darren Collier -Liaison | |

Staff:

- | | |
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| <input checked="" type="checkbox"/> Chuck Bryant-General Manager | <input checked="" type="checkbox"/> Jason Choate-Director of Water Services |
| <input checked="" type="checkbox"/> Cassandra Ludwig-General Counsel | <input checked="" type="checkbox"/> Kelli Nugent/CFO |
| <input checked="" type="checkbox"/> Jason Peterson-Director IT & Broadband | <input checked="" type="checkbox"/> Kevin Emery-Director of Power Services |
| <input checked="" type="checkbox"/> Megan Stump- Executive Assistant | <input checked="" type="checkbox"/> Stephanie Howard-Director of Business & ED |
| <input checked="" type="checkbox"/> Meagan Milliken-Customer Relations Mgr. | |

President Baucom called the meeting to order at 4:03 p.m.

ADDITIONS/CHANGES TO THE AGENDA: None.

APPROVAL OF MINUTES:

A motion by Beimdiek and seconded by Schmidt to approve the minutes of the regular meeting of March 26, 2020 as presented passed unanimously.

APPROVAL OF DISBURSEMENTS:

A motion by Beimdiek and seconded by Goff to approve disbursements for March in the amount of \$3,102,684.23 passed unanimously.

FINANCIAL STATEMENT:

CFO Nugent presented the financials for March noting that the net income for the utility combined was 29% more than budget but 17% less than prior year. Year to date net income is 44% higher than budget and 0.42% higher than prior year. Operating revenues for all departments except Electric were higher than budget for the month. Operating expenses were slightly higher than budget for the month for all departments except Electric. However, year to date, operating expenses are lower than budget for all departments. She noted that for the year to date power and water loss percentages came in at 2.69% and 11.59%, respectively.

A motion by Beimdiek and seconded by Lambeth to approve March financials passed unanimously.

COMMITTEE REPORTS: None.

CITIZEN'S PARTICIPATION PERIOD: None.

OLD BUSINESS: None.

NEW BUSINESS:

RECOMMENDATION OF THE MO RTE. 571 ROUNDABOUT WATER LINE RELOCATION

General Manager Bryant noted bids were submitted and reviewed for the MO Rte. 571 Roundabout Waterline Relocation project. After review, it is the recommendation of Anderson Engineering to accept the bid from G & G Construction in the amount of \$80,024.52.

A motion by Goff and seconded by Schmidt to award G & G construction the MO Rte. 571 Roundabout Waterline Relocation project in the amount of \$80,024.52, passed unanimously.

RECOMMENDATION OF EUCLID BLVD. AND FULTON ST. WATER LINE REPLACEMENT

General Manager Bryant reported bids were submitted and reviewed for the Euclid Blvd. and Fulton St. Water line Replacement. After review, it is confirmed JD Wallace Contracting, LLC of Springfield, Missouri is the apparent low bidder. It is the recommendation of Allgeier, Martin and Associates that Carthage Water and Electric award the construction contract in the amount of \$270,677.00 for the water line replacement work. GM Bryant also mentioned his recommendation to repave these roads using the City of Carthage paving contract with Blevins Asphalt in the amount of \$49,052.75.

A motion by Lambeth and seconded by Goff to award JD Wallace Contracting, LLC for the water line replacement in the amount of \$270,677.00 and to use the City of Carthage paving contract with Blevins Asphalt in the amount of \$49,052.75, passed unanimously.

RECOMMENDATION OF SODIUM HYPOCHLORITE CONVERSION

General Manager Bryant announced bids have been reviewed for the Sodium Hypochlorite Conversion project and confirmed G & G Construction as the apparent low bidder. It is recommended by Allgeier, Martin and Associates that Carthage Water and Electric Plant award G & G Construction for this project in the amount of \$312,000.00. GM Bryant recommends honoring G & G construction for the Sodium Hypochlorite Conversion project.

A motion by Ross and seconded by Lambeth to award G & G Construction for the Sodium Hypochlorite Conversion work in the amount of \$312,000.00, passed unanimously.

RECOMMENDATION FOR THE PURCHASE OF A HALF-TON PICKUP TRUCK

General Manager Bryant noted a request to proceed with the purchase of a half-ton pickup. The vehicle will meet Carthage Water and Electric Plant's required specifications, come with a new warranty, and be purchased from Putnam Chevrolet under the MoDOT State Contract in the amount of \$26,930.00. This truck will also be available for immediate delivery. GM Bryant recommends we move forward with the purchase of a half-ton pickup truck.

A motion by Lambeth and seconded by Schmidt to approve the purchase of a half-ton pickup truck, passed unanimously.

STAFF REPORTS:

General Manager Bryant gave an update on the procedures that have been taken due to COVID-19. Bryant commended staff for pulling their weight during this difficult and trying time.

CFO Nugent gave a customer non-pay update due to COVID-19. Nugent commended her staff for adjusting well and utilizing technology for communication during this time.

Director of Power Services Emery announced Sikeston's Spring Outage finished today. Emery gave a one-month follow-up update on Transformer 2-1.

Director of Water Services Choate noted the water department is focusing on routine things right now.

Director of Business and ED Howard commended Director of Power Services Emery and his staff on the quick and productive work they did with the Wire Mill.

Director IT & Broadband Service Peterson noted there are several customers waiting to be installed for fiber but until COVID-19 settles, fiber expansion will be the main focus.

BOARD MEMBER COMMENTS:

Baucom commended staff on all their sacrifices during this time. He also expressed appreciation to GM Bryant for coordinating all these changes in such a short amount of time.

At 4:47 p.m. the meeting adjourned.

President – Neel Baucom

Secretary – Steve Beimdiek